

KONYA KAĞIT SAN. VE TİC. A.Ş.

SUPPLIER REPRESENTATIVE CLARIFICATION TEXT

This disclosure text has been prepared by Konya Kağıt San. ve Tic. A.Ş. ("Konya Kağıt") as the data controller within the scope of Article 10 of the Law No. 6698 on the Protection of Personal Data ("Law") and the Communiqué on the Procedures and Principles to be Followed in Fulfilment of the Disclosure Obligation.

MERSİS Number: 0872 0066 4560 0026
Address: Büyükkayacık Mah. O.S.B. Vezirköy Cad. No:1 42160 Selçuklu/KONYA
Telephone: 0 332 239 00 54 E-mail: kagit_info@konyakagit.com.tr

Konya Kağıt processes the following personal data belonging to supplier representatives: Name, surname, T.R. ID number, contract information, signature, signature circular information in order to carry out the procurement processes of goods/services, to carry out supply chain processes, to carry out payment transactions and to provide information to authorised persons, institutions and organisations.

The personal data in question are processed non-automatically for the purchase of goods / services and the realisation of payment transactions based on the legal reason "being necessary for the establishment and performance of the contract" and are protected by taking all necessary technical and administrative measures.

We share your personal data with authorised public institutions and organisations in order to fulfil our obligations arising from the Legislation, with our lawyer, authorised judicial authorities and administrative institutions in order to exercise our rights of litigation and defence,

We can share with legally authorised persons (Certified Public Accountant, Sworn Certified Public Accountant) in order to carry out accounting transactions and fulfil our legal obligations. We may share your IBAN and bank information with the bank for the purpose of realising the payment activity..

You have the following rights regarding your processed personal data in accordance with Article 11 of the Personal Data Protection Law No. 6698:

- To learn whether your personal data is processed by applying to our company and to request information if your personal data has been processed,
- To learn whether your personal data has been processed or not, and if processed, to request information about it,
- To learn the purpose of processing your personal data and whether they are used in accordance with their purpose,
- To learn the third parties to whom your personal data is transferred domestically or abroad,
- To request correction of your personal data in case of incomplete or incorrect processing,
- To request the deletion or destruction of your personal data within the conditions stipulated in Article 7 of the Law No. 6698 on the Protection of Personal Data,
- In the event that your personal data is deleted or destroyed for the above reasons, to request information to be given to third parties to whom they are transferred,
- Object to the occurrence of a result to your detriment by analysing your processed personal data exclusively through automated systems,
- In case you suffer damage due to unlawful processing of your personal data, to request compensation for your damage.

When exercising your above rights, if the transaction requires an additional cost, a fee will be charged in accordance with the relevant legislation.

You can submit your requests within the scope of Article 11 of the Personal Data Protection Law No. 6698 "regulating the rights of the data subject" regarding your processed personal data, according to the "Communiqué on the Procedures and Principles of Application to the Data Controller" to Konya Kağıt San. ve Tic. A.Ş.'nin 2. Organize Sanayi Bölgesi Vezirköy Cad. No:1 Selçuklu/KONYA by hand or by mail.

Konya Kağıt

DECLARATION OF INFORMATION

I hereby declare that I have been informed about all the issues described above, that I have read and understood the Konya Kağıt Supplier Representative Clarification Text and that I know my rights under Article 11 of Law No. 6698.

Data Owner Name Surname: **T.R. ID number:**

Date:/...../..... **Signature**